## FSU Oceanography
### How to Apply Checklist

- **U.S. or International On-Line Application**
  - ✓ Read the instructions for this form carefully.
  - ✓ Fill out the form completely.
  - ✓ The online application system will ask you for information that is needed both by our department and by the university including your Statement of Interest.

- **Statement of Interest**
  - ✓ State your reasons for choosing our department and your academic goals.
  - ✓ You may wish to include information about your academic background and experience.
  - ✓ This is a part of the online application.

- **$30 Application Fee**
  - ✓ A check or money order should be made payable to The Florida State University.
  - ✓ This fee is not optional.
  - ✓ The Office of Graduate Admissions will not process your application without it.
  - ✓ The Department of Oceanography has no mechanism by which we can request a waiver or pay the fee for you.

- **Official Test Results**
  - ✓ As soon as possible, request that your GRE (and TOEFL if international) scores be sent to the university.
  - ✓ FSU’s code is 5219.
  - ✓ The Oceanography Department code is 0508.
  - ✓ International applicants must send TOEFL scores.
  - ✓ These two requirements cannot be waived, postponed, or dismissed.
  - ✓ The Office of Admissions will not process your application without it.

- **Two Official Transcripts**
  - ✓ These documents are required from every university, college or school you have attended.
  - ✓ The Office of Graduate Admissions will not accept unofficial copies.

- **Three Letters of Recommendation**
  - ✓ There is no specific form for these letters.
  - ✓ University letterhead is acceptable.
  - ✓ They may be sent through the FSU application system or may be mailed directly to the Oceanography Department.